## THE

## Members Code of Conduct

The Code of Conduct covers expected behaviour and responsibilities of every member and will be strictly enforced for every person in the Shed at any time.

- 1. No form of abuse, neglect, violence, anti-social behaviour or infringements of the rights of others will be tolerated
- 2. Being under the influence of alcohol and any drugs that impairs judgment or the ability to operate machinery safely. is prohibited in the Shed and any person entering the Shed showing signs of having taken alcohol or drugs will be asked to leave immediately
- 3. Participants are expected to conduct themselves in a courteous manner to all other members this includes being considerate of other persons need for space, tools, materials and equipment
- 4. Members of the Shed will respect the confidentiality of all individuals, clients and community groups, whether present or not, and refrain from mentioning specific information which may cause embarrassment of any member.
- 5. Members must accept that the Shed exists for the benefit of all of its members, irrespective of religion, political views, nationality, disability, gender, sexuality, age or race
- 6. Members of the Shed shall treat each other with fairness and consideration, showing regard for people's feelings and respect for their contribution
- 7. Sheds work best when members work as a team. Every member should take responsibility for helping and supporting each other
- 8. All members contribute towards community projects and fundraising activities for the Sheds future
- 9. All members assist with supporting the maintenance of the Orchard Trust site, and any projects we undertake with them or on their behalf
- 10. All work for others must follow the 2-man rule if one person makes, repairs or designs an item another person must review it
- 11. No lone working Shedders are advised not to work alone in the workshop or on site
- 12. We will share learning, celebrate success and acknowledge and recognise participants
- 13. We have respect and consideration for life outside the shed
- 14. Every member has a responsibility for Health and Safety and ensuring procedures are adhered to at all times by all members. Every member should see themselves as a safety officer
- 15. Differences can sometimes get personal or be hard to resolve. Members should be prepared to recognise when this is happening and find fair ways of cooling things down maybe through mediation, for the benefit of everybody. If no resolution can be found, the Directors will decide how to resolve the issue in accordance with the constitution
- 16. No member of the Board shall use their position of power for personal gain or wrongful treatment
- 17. Members can report any unacceptable behaviour of which they become aware to the secretary or a Director in confidence.

Any person breaching the Code of Conduct will be asked to leave the Shed. The designated Safeguarding Officer is the group Secretary.